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# United States Probation Office Western District of Oklahoma



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## Travel Request Form

Name \_\_\_\_\_ USPO \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Destination \_\_\_\_\_

Departure Date \_\_\_\_\_ Return Date \_\_\_\_\_

Purpose for Travel \_\_\_\_\_

Name of Person(s) traveling with you \_\_\_\_\_

Accommodations  
(may be verified) \_\_\_\_\_

Name

Telephone

Address

Mode of Transportation:

Tag

Owner

Vehicle Make/Model/Year/Color

Airlines

Departure Flight #

Return Flight #

Prior to making travel arrangements, you must contact your probation officer regarding restrictions and/or special instructions that may exist in the proposed travel area. **You must complete a written travel request form and submit it to the probation officer seven (7) working days prior to the proposed travel dates.**

**IF YOU HAVE FINE AND/OR RESTITUTION OBLIGATION, RECREATIONAL TRAVEL MAY NOT BE APPROVED.**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Duplicate form as needed**